

Mayflower Village Homeowners Association

VARIANCE REQUEST

PLEASE RETURN COMPLETED FORM TO:

Realty Performance Group, Inc.
470 Long Pond Road
Suite 230
Rochester, NY 14612

HOMEOWNER: _____

ADDRESS: _____

PHONE: Daytime _____

Evening _____

TO THE BOARD OF DIRECTORS OR ASSIGNED ARCHITECTURAL COMMITTEE MEMBER:

I REQUEST PERMISSION TO MAKE THE FOLLOWING CHANGES TO THE EXTERIOR OF MY HOME OR TO THE COMMON AREA OF THE COMMUNITY. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN ANY BUILDING PERMITS THAT MAY BE NECESSARY FOR THIS WORK. I HAVE ATTACHED A SKETCH OF PROPOSED CHANGES, LISTED MATERIALS TO BE USED, AND INDICATED WHO WILL DO THE WORK (please be explicit; extra sheets may be attached).

Work cannot begin until homeowner receives this variance, signed by two persons from the Board of Directors and/or Architectural Committee members as approved.

WHO WILL COMPLETE THE WORK? (All contractors must provide RPG a certificate of insurance evidencing appropriate liability and workers compensation insurance): _____

LENGTH OF GUARANTEE (If applicable): _____

INDICATE ANY FUTURE MAINTENANCE REQUIRED BY THE ASSOCIATION: _____

DATE

HOMEOWNER SIGNATURE

BOARD OF DIRECTORS OR ARCHITECTURAL ACTION:
TWO SIGNATURES ARE REQUIRED:

APPROVED

DENIED

DATE

AUTHORIZED SIGNATURE

DATE

AUTHORIZED SIGNATURE

COMMENTS: _____

LATEST COMPLETION DATE AFTER WHICH ANY APPROVAL IS AUTOMATICALLY REVOKED AND NEW VARIANCE REQUEST IS NECESSARY: _____

DATE ON WHICH ACTED-ON VARIANCE REQUEST MAILED TO HOMEOWNER: _____