

# ***THE PHOENIX CONDOMINIUM***

## **UNIT OWNER QUESTIONNAIRE**

Please take a few minutes to provide us with this information so that we may better serve the needs of your community. This information is for confidential internal use only.

Owner Name (s): \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_

Closing Date: \_\_\_\_\_ Move-in Date: \_\_\_\_\_

Telephone Numbers:

Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

|                                                                                           |
|-------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Family Member Occupied / <input type="checkbox"/> Owner Occupied |
|-------------------------------------------------------------------------------------------|

| Names of All Residents: | Relationship: | Telephone Number: |
|-------------------------|---------------|-------------------|
| _____                   | _____         | _____             |
| _____                   | _____         | _____             |
| _____                   | _____         | _____             |

Alternate Address if you are away for the winter or summer, also provide dates away and telephone numbers:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Resident Vehicles:

-Make/Model/Color/Year: \_\_\_\_\_ License # & State: \_\_\_\_\_

-Make/Model/Color/Year: \_\_\_\_\_ License # & State: \_\_\_\_\_

Number & type of Pets: \_\_\_\_\_

Please provide us with a contact person (or two) who should know the whereabouts of the residents and/or has a key to the unit in case of an emergency when residents are not at home.

Emergency Contact Person #1: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Emergency Contact Person #2: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

**Please mail, fax, or e-mail the completed questionnaire at your earliest convenience to:**

**Realty Performance Group, Inc.  
470 Long Pond Road, Suite 230  
Rochester, NY 14612  
Telephone: (585) 225-7440  
Fax: 585-225-7630  
Email: [info@realtyperformancegroup.com](mailto:info@realtyperformancegroup.com)**