

## PIPER MEADOWS VARIANCE REQUEST

**PLEASE RETURN COMPLETED FORM TO:**

Realty Performance Group, Inc.  
470 Long Pond Road, Suite 230  
Rochester, New York 14612  
Info@realtyperformancegroup.com

HOMEOWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**TO THE BOARD OF DIRECTORS:**

I REQUEST PERMISSION TO MAKE THE FOLLOWING CHANGES TO THE EXTERIOR OF MY TOWNHOUSE OR TO THE COMMON AREA OF THE COMMUNITY. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN ANY BUILDING PERMITS THAT MAY BE NECESSARY FOR THIS WORK. AS HOMEOWNER, ANY DAMAGES TO HOA PROPERTY(COMMON OR CONSERVATION AREAS) OR ASSOCIATION MAINTAINED PORTIONS OF MY HOME(ROOF, LATERALS, DRIVEWAY , LANDSCAPING, ETC.) DUE TO THE CHANGES PROPOSED, MUST BE REPAIRED BEFORE THE PROJECT IS COMPLETE. I HAVE ATTACHED A SKETCH OF PROPOSED CHANGES, LISTED MATERIALS TO BE USED, AND INDICATED WHO WILL DO THE WORK (please be explicit; extra sheets may be attached). **PLEASE NOTE: IN ADVANCE OF ANY WORK BEING STARTED, ALL VARIANCES MUST BE APPROVED BY THE HOA BOD. PRIOR APPROVAL BY MORRELL BUILDERS AND/OR RPG IS NOT A GUARANTEE OF APPROVAL BY THE BOD.**

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REASON FOR VARIANCE REQUEST: \_\_\_\_\_

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WHO WILL COMPLETE THE WORK? (All contractors must provide RPG a certificate of insurance evidencing appropriate liability and workers compensation insurance): \_\_\_\_\_

LENGTH OF GUARANTEE (If applicable): \_\_\_\_\_

INDICATE ANY FUTURE MAINTENANCE REQUIRED BY THE ASSOCIATION: \_\_\_\_\_

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DATE

SIGNATURE OF PETITIONER

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**BOARD OF DIRECTORS ACTION:**

\_\_\_\_\_APPROVED

\_\_\_\_\_DENIED

DATE

AUTHORIZED SIGNATURE

COMMENTS: \_\_\_\_\_

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LATEST COMPLETION DATE AFTER WHICH ANY APPROVAL IS AUTOMATICALLY REVOKED AND NEW VARIANCE REQUEST IS NECESSARY: \_\_\_\_\_

DATE ON WHICH ACTED-ON VARIANCE REQUEST MAILED TO PETITIONER \_\_\_\_\_