

**Unionville Station Condominium**  
1800 Hudson Ave., Suite 100  
Rochester, NY 14617

**Request For Approval Form**

Date: \_\_\_\_\_  
From: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Unit Address: \_\_\_\_\_

Check the appropriate item below. Your request confirms that you have read and understand all Rules pertaining to your request. Don't forget to attach any required documentation or diagrams.

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Addition to Dwelling  | <input type="checkbox"/> Patio                  | <input type="checkbox"/> Shrub Replacement      |
| <input type="checkbox"/> Deck                  | <input type="checkbox"/> Gas Powered Generators | <input type="checkbox"/> Tree(s)                |
| <input type="checkbox"/> Freestanding Flagpole | <input type="checkbox"/> Shrub Rearrangement    | <input type="checkbox"/> Other – describe below |
| <input type="checkbox"/> New Landscape Bed     | <input type="checkbox"/> Shrub Removal          |   |

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The Condominium Board of Managers **approves** **denies** your request for the use of the Condominium's Common Area as checked above. Approved request must be completed within six (6) months of approval date. **This RFA expires on:** \_\_\_\_\_

- ❖ The Board of Managers grants this permission based on your agreement that your respective request with its appropriate documentation (copy attached) and the Rules and/or conditions applicable which govern your responsibilities, will be strictly adhered to.
- ❖ You understand that any misuse of this Approval, or violation of the Rules governing your particular request, or your misuse of the Condominium's Common Area, will be subject to Condominium's Board of Managers review who, at their sole discretion, may elect a resolution in accordance with the Condominium's "Rules for Fines" or with just reason, rescind this Approval at any time and require that the affected Common Area be repaired and/or returned, at your expense, to its pre-developed condition.
- ❖ At the Recommendation of our (Unionville Station Condominium) Insurance Agent, a COL (Certificate of Liability) and Workman's Compensation coverage is requested for all activities requiring the unit owner to hire a Contractor to perform RFA activities related to their unit. A Hold Harmless form (separate document) must also be presented with all RFA requests. It is understood that in some cases where the contractor is a one person business that they May not have Workman's Comp coverage. It should be understood that in those cases where the Unit owner chooses to hire one of these contractors, the Unit Owner assumes all liability through their Homeowners insurance, should there be any claim for damages or injury.

**NOTE: If a contractor wishes to advertise their business, it must be on their vehicle or clothing. No signage is allowed in the common area. All contractor vehicles must be removed at the end of each business day.**

Unit Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
President's or  
RFA Chairman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_