

# *Whispering Winds Homeowners Association, Inc.*

## Assessment Fee Payment Options

Starting November 1, 2022, Whispering Winds will utilize Alliance Association Bank (AAB) for Monthly Assessment Payments. All payments made after November 1<sup>st</sup> must use one of the new payment options, **we will no longer accept payments in our office.**

Alliance Association Bank (AAB) specializes in banking for Homeowners Associations and Condominiums. This allows you as the homeowner a wide range of options for making Homeowners Association assessment payments. All payments are made directly with the bank to provided efficient and secure service.

- 1) Online Options: (See detailed instructions #1 if you would like to use any of these options.)
  - a) Pay by Direct Debit online: Homeowners can have assessments taken directly out of their accounts each month, for free. Since it's automatic, homeowners won't have to worry about remembering to make payments.
  - b) Pay by eCheck online: Homeowners can make a one-time or reoccurring automatic assessment payment with just a few clicks. Payments made with eCheck will take up to four days to process.
  - c) Pay by Credit Card online: AAB's secure, convenient HOA assessment payment service accepts Visa®, MasterCard®, American Express® and Discover® Card, with minimal fees. Payments made by credit card may take up to five days to process.
- 2) Pay by Mail: (See detailed instructions #2 if you would like to use this option.) Homeowners can write checks for assessment fees and mail them to AAB's Lockbox center, where they will be quickly processed and deposited.
- 3) Pay by Automatic Bill Pay with Your Personal Financial Institution: (See detailed instructions #3 if you would like to use this option.) Homeowners can set up automatic payments with their personal financial institution.

### Detailed Payment Instructions

#### **1. Online Payments or Scheduled Automatic Withdrawal Payments:**

Here is a link to make payments online or with scheduled automatic withdrawal:

<https://pay.allianceassociationbank.com/Home?cmcid=DC41AA2C>

**Management Company ID – 7824**

**Association ID - whispe**

**Account Number** - This will be the account number that is unique to your unit, the format is your street abbreviation followed by your 2 digit address number. If your address number is only 1 digit, add a zero in front of it. **Please see the included sheet for your account number.**

If you have technical issues setting up your online account, **please contact Alliance Association Bank Online Technical Support at (844)739-2331.**

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### **2. Payments by Mail with a Check:**

If you would like to use the US Postal Service, checks for the Association fee must be payable to **Whispering Winds Homeowners Association, Inc.** For prompt and accurate processing, please be sure to **include your Association ID and your Account Number on the check in the memo line.** For example, 2 Cassandra Circle would write **whisper-CC02** on the memo line.

**Association ID - whispe**

**Account Number** - This will be the account number that is unique to your unit, the format is your street abbreviation followed by your 2 digit address number. If your address number is only 1 digit, please add a zero in front of it. **Please see the included sheet for your account number.**

All checks should be mailed to address:

**Whispering Winds Homeowners Association, Inc.**

P.O. Box 95903

Las Vegas, Nevada, 89193-5903

### **3. Payments with your personal financial institution:**

If you utilize your personal financial institutions online bill pay system, please do the following:

1. Create a new payee for your payments using the mailing address:

**Whispering Winds Homeowners Association, Inc.**

P.O. Box 95903

Las Vegas, Nevada, 89193-5903

2. When asked for your **Payee Account Number**, please enter your Association I.D and your Account Number. For example, 2 Cassandra Circle would use the **Payee Account Number, whisper-CC02.**

**Association ID - whispe**

**Account Number** - This will be the account number that is unique to your unit, the format is your street abbreviation followed by your 2 digit address number. If your address number is only 1 digit, please add a zero in front of it. **Please see the included sheet for your account number.**

**\*\*Please note: if you set up automatic payments with your personal bank they are sent by mail \*\***

**\*\*If you own multiple units, you must send in separate payments for each unit.\*\***