

ALPINE RIDGE, HOA

As of October 1, 2022 Alpine Ridge will utilize Alliance Association Bank (AAB) for Monthly Assessment Payments. AAB specializes in banking for Homeowners Associations and Condominiums. This allows you as the homeowner a wide range of options for making Homeowners Association assessment payments. All payments are made directly with the bank to provide efficient and secure service. Automatic payments deducted from your account through Realty Performance Group will no longer be processed. If you have not yet mailed your payment for the month of October please choose one of the below options of new ways to make your monthly association fee. If you have already mailed a check for October it will be processed, going forward choose one of the below options.

- 1) **Online Options:** (See detailed instructions #1 if you would like to use any of these options.)
 - a) **Pay by Direct Debit online:** Homeowners can have assessments taken directly out of their accounts each month, for free. Since it's automatic, homeowners won't have to worry about remembering to make payments.
 - b) **Pay by eCheck online:** Homeowners can make a one-time or reoccurring automatic assessment payment with just a few clicks. Payments made with eCheck will take up to four days to process.
 - c) **Pay by Credit Card online:** AAB's secure, convenient HOA assessment payment service accepts Visa®, MasterCard®, American Express® and Discover® Card, with minimal fees. Payments made by credit card may take up to five days to process.

- 2) **Pay by Mail:** (See detailed instructions #2 if you would like to use this option.) Homeowners can write checks for assessment fees and mail them to AAB's Lockbox center, where they will be quickly processed and deposited.

- 3) **Pay by Automatic Bill Pay with Your Personal Financial Institution:** (See detailed instructions #3 if you would like to use this option.) Homeowners can set up automatic payments with their personal financial institution.

Detailed Payment Instructions

1. Online Payments or Scheduled Automatic Withdrawal Payments:

Here is a link to make payments online or with scheduled automatic withdrawal:

<https://pay.allianceassociationbank.com/Home?cmcid=DC41AA2C>

Management Company ID – 7824

Association ID - Alpine

Account Number – This will simply be your your 1 or 2-digit unit number followed by your street abbreviation. If your unit is 1 number add a zero in front of it. For example, 4 Skylight Trail will use 04SLT

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**** If you own multiple units, you must send separate payment for each unit you own.**

If you have technical issues setting up your online account or payments, please contact Alliance Association Bank Online Technical Support at (844)739-2331.

2. Payments by Mail with a Check:

If you would like to use the US Postal Service, checks for the Association fee must be payable to **Alpine Ridge, HOA, Inc.** For prompt and accurate processing, please be sure to **include your Association ID and your Account Number on the check in the memo line.**

Association ID - Alpine

Account Number – This will simply be your your 1 or 2-digit unit number followed by your street abbreviation. If your unit is 1 number add a zero in front of it. For example, 4 Skylight Trail will use 04SLT

**** If you own multiple units, you must send separate payment for each unit you own.**

All checks should be mailed to address:

**Alpine Ridge , HOA, Inc.
P.O. Box 95903
Las Vegas, Nevada, 89193-5903**

3. Payments with your personal financial institution:

If you utilize your personal financial institutions online bill pay system, please do the following:

1. Create a new payee for your payments using the mailing address:

**Alpine Ridge, HOA, Inc.
P.O. Box 95903
Las Vegas, Nevada, 89193-5903**

- 2 . When asked for your payee account number, please enter your Association I.D and your Account Number. For example, 7139 Cassidy Court will be CC7139.

Association ID - Alpine

Account Number – This will simply be your your 1 or 2-digit unit number followed by your street abbreviation. If your unit is 1 number add a zero in front of it. For example, 4 Skylight Trail will use 04SLT

*** If you own multiple units, you must send separate payment for each unit you own.***

***Please note: Automatic payments with your personal bank are sent by standard mail ***