

# Mayflower Village Homeowners Association

## VARIANCE REQUEST

PLEASE RETURN COMPLETED FORM TO:

Realty Performance Group, Inc.  
1800 Hudson Avenue, Suite 100  
Rochester, New York 14617

HOMEOWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: Daytime \_\_\_\_\_

Evening \_\_\_\_\_

**TO THE BOARD OF DIRECTORS OR ASSIGNED ARCHITECTURAL COMMITTEE MEMBER:**

I REQUEST PERMISSION TO MAKE THE FOLLOWING CHANGES TO THE EXTERIOR OF MY HOME OR TO THE COMMON AREA OF THE COMMUNITY. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO OBTAIN ANY BUILDING PERMITS THAT MAY BE NECESSARY FOR THIS WORK. I HAVE ATTACHED A SKETCH OF PROPOSED CHANGES, LISTED MATERIALS TO BE USED, AND INDICATED WHO WILL DO THE WORK (please be explicit; extra sheets may be attached).

**Work cannot begin until homeowner receives this variance, signed by two persons from the Board of Directors and/or Architectural Committee members as approved.**

WHO WILL COMPLETE THE WORK? (All contractors must provide RPG a certificate of insurance evidencing appropriate liability and workers compensation insurance): \_\_\_\_\_

LENGTH OF GUARANTEE (If applicable): \_\_\_\_\_

INDICATE ANY FUTURE MAINTENANCE REQUIRED BY THE ASSOCIATION: \_\_\_\_\_

\_\_\_\_\_  
DATE

\_\_\_\_\_  
HOMEOWNER SIGNATURE

**BOARD OF DIRECTORS OR ARCHITECTURAL ACTION:**  
**TWO SIGNATURES ARE REQUIRED:**

\_\_\_\_\_  
APPROVED

\_\_\_\_\_  
DENIED

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AUTHORIZED SIGNATURE

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LATEST COMPLETION DATE AFTER WHICH ANY APPROVAL IS AUTOMATICALLY REVOKED AND NEW VARIANCE REQUEST IS NECESSARY: \_\_\_\_\_

DATE ON WHICH ACTED-ON VARIANCE REQUEST MAILED TO HOMEOWNER \_\_\_\_\_