

Devonshire Homeowners Association, Inc.
Board of Directors Meeting
May 12, 2021
Zoom Meeting

Attendees:

Julie McDonald – Realty Performance Group, Property Manager
Sue Kleeh, Board President
Lesanne Pfunter, Treasurer
Kathleen Bailey, Secretary

Meeting called to order by Sue at 5:35pm

Meeting Minutes

April Meeting Minutes Approval: Sue made motion to approved minutes, Lesanne seconded. Motion carried.

Financial Report

Month ending April 2021

Total Operating Income: \$47,450; \$4,018 more than budget
Assessment Collections year to date: \$1,212 less than budget

Total monthly operating expenses: \$37,458; \$17,464 more than budget

Unfavorable expense variances greater than \$100: Trash Removal, Maintenance Supplies, Repairs & Maintenance, Insurance and Other Administrative.

Favorable expense variances greater than \$100: Payroll expense-maintenance, Snow Removal and Management Fee.

No reserve expenditures for the month of April.

Board Questions:

- Reserve transfer only \$10,000 vs \$16,314.25 budgeted – Julie to check
- Bob Marvin to provide hourly rate for maintenance – Julie to check
- Kathleen inquired about ice damming claim total. Sue said it was \$12,412.14 less check returned by HO for \$1,285.08.
- Julie mentioned no checks should go out without Board approval.

Old Business

- Mailbox project – started installing today 5/12/21
- Annual meeting – No candidate forms to date – will give another week
- Final landscape payment made
- Received report from Trimline on landscape repairs. Trimline suggests waiting until fall. Waiting on quote from Trimline for work.
- Waiting on start date from Mac Stringer on remaining doors & garage doors to be competed on Courtshire.
- Waiting on date for edging and mulch from Trimline.

- Annual meeting: agenda, discuss financials/price increases on landscaping, trash removal and insurance, questions & comments.

New Business

- Discussed area behind #7-9 DC. Plan would be to contact Town of Penfield and reclaim yard.
- Walk around list: Board members to discuss work to be performed.
- Bids sent out for concrete work on row houses on CL. Contractors backlogged from last year. Waiting on more bids.

Variances

- #1 DC pavers extended from back of garage to deck. Approved
- #38 DC rose bush. Approved

Homeowners' Concerns

- 21 CP trimline ruined flowers. Julie contacted foreman.

Review HO Delinquencies

Adjournment 6:45 p.m.