

Devonshire Homeowners Association, Inc.
BOARD OF DIRECTORS MEETING
October 14 – 5:30 pm
Teleconference

Attendees:

Julie McDonald - Realty Performance Group - Property Manager
 Bob Marvin - Realty Performance Group - Property Manager
 Sue Kleeh - Devonshire HOA President
 Kathleen Bailey - Devonshire HOA Secretary
 Lesanne Pfuntrner

Minutes

1. Call to Order - Sue called meeting to order - 5:32 pm
2. Approve Minutes - September minutes approved by Sue - 2nd by Kathleen
3. Financial/Treasurer's Report -
 - a. Discussed Expense Distribution-Repairs & Maintenance -Town & Country Bees-7 pymts - 2021 Homeowner responsibility
 - b. Sue had question of entry on Budget Comparison 5,595.52 does not match Expense Distribution 3,709.52 result of 1,800 paid to On the Spot - Feb 2020-Kathleen on record had requested to have HO submit to their insurance carrier.
 - c. Question on Other Administration Expense \$586.42 copies, postage, - seems high- Julie will provide info
 - d. Discussed Work order to match Payroll Expense-Maintenance - Bob continues to work with Yardi Program.
4. Management Report - Projects
 - a. Daniels Tree now will start work in November vs October - Completion date 12/31/20
 - b. Sons & Painting - Privacy Fence stain should be completed by next week
 - c. Mac Stinger Courtshire/Camberley garage/door started 10/12 - Mac Stringer contacting HO for front door appt
 - d. Finger Lakes Tree - \$3,570.75 deposit paid - work completed total \$2,625 & \$2,592?- still open/not resolved
 - e. Town of Penfield has requested permit for shed - RPG completing- **Bob rcvd letter stating shed needs to be moved**
 - f. Gazebo repair - Julie emailed cupola info - hold off for Spring 2021 Project
 - g. Gutter cleaning bids - JG Cleaners \$5,805, Empire \$7,452, Penfield Windows \$10,960 - KV Enterprise Bid 4,071
Kathleen voted for KV, Sue & Lesanne voted for JG Cleaners -Vacuum vs Blowing leaves - approved JG Cleaners for work to commence end of Nov/1st week in Dec - leaves will be done falling.
 - h. Courtshire burning bush - trim down late winter/early spring - address later date
 - i. Courtshire replacement tree @ 114/116 - Propertycare quote \$2,072 - will address at later date for spring
 - j. Snow Removal - quotes Cannons Lawn \$36,720, College Bound Sealers \$36,000+, Propertycare \$36,000 all pretax
Board will discuss and let Julie know discussion.
 - k. Trugreen -approve outstanding balance \$981.14 paid - Julie will forward letter stating Trugreen will replace damaged bushes in Spring if needed.
 - l. 40 Devonshire - Water came in basement window during power wash-Bob looked at interior - no damage- suggested window well cover - HO purchase.
 - m. Annual Budget will be ready by end of week
5. Old Business -
 - a. 72 Courtshire window repair - discussion over work SVN completed \$2,650 need estimate - Homeowner provided another quote with Rochester Colonial for \$3,309 - need to compare to work completed - Julie will request additional window quotes. Discussion over windows & doors homeowners responsibility - Bob will contact HO to discuss window.
 - b. Revisit Devonshire Rules & Regulations/Responsibility Matrix - add reference to back steps (HO responsibility) and Fire Pits not allowed on deck - Bob will review Declarations and rules & regulations
6. New Business
 - a. Variance - 124 Courtshire - Boat in driveway 2 weeks - approved
 - b. Variance - 15 Courtshire - replace sliding glass door - approved 10/5
 - c. Variance - 17 Courtshire - replace sliding glass door - approved 9/20
 - d. Variance - 11 Courtshire - front door color - yellow - approved
 - e. Variance - 134 Courtshire - Healthy tree removed because of leaves & berries - denied - currently waiting to have dead and dangerous tree removal only by Daniels Tree Service

7. Homeowner Concerns

8. Executive Session

a. Delinquencies - (5) total \$1,128

9. Adjournment

Meeting adjourned at 6:53 pm by Sue

Sunday, October 18, 2020