

Devonshire Homeowners Association, Inc.
BOARD OF DIRECTORS MEETING
July 8 – 5:30 pm
Conference Call

Attendees:

Julie McDonald - Realty Performance Group - Property Manager
Sue Kleeh - Devonshire HOA President
Kathleen Bailey - Devonshire HOA Secretary
Alexis Wiktorski - Devonshire HOA Treasurer

Minutes

1. Conference Call to Order - Sue called meeting to order - 5:40 pm
2. Approve Minutes - June minutes approved by Sue - 2nd by Kathleen
3. Financial/Treasurer's Report -
 - a. Reviewed Budget Comparison - operating income \$41,954, \$1,720 less than budget, Expenses \$40,305 \$10,355 more than budget. Net Income -\$14,908 more than budget. No reserve expenditures for June. Monthly inquire to match Work order Maintenance/Payroll expense with payment. RPG is working with Yardi Property Management software to add function to current program.
5. Management Report - Projects
 - a. Finger Lakes Tree - will not be fulfilling Contract signed in Nov 2019 - need to address \$3,570.75 deposit paid
 - b. Rebid Tree work with Birchcrest, Daniels Tree, Ed Lenore
 - c. SP of NY - Driveway resurface/sealing contracted to begin the week of 8/3/20
 - d. Mac Stringer completed staining bridge - RPG to inspect prior to payment
 - e. Sons & Painting contracted for privacy fence painting - start date not set Bid Door/Garage painting?
 - f. Penfield Window - pressure wash buildings - set to complete by 7/17/20
 - g. Basketball hoop - purchase permanent hoop Discussed installation contractor options-Julie will contact
6. Old Business -
 - a. Annual Meeting - August 24th Harris-Whalen Park Penfield - resend formal notice to Home owners
7. New Business
 - a. Variance - 8 Devonshire - Window/Sliding Patio Door replaced -Dumpster approved
 - b. Variance - 2 Courtshire - remove deck - approved
 - c. Variance - 152 Courtshire - stain deck approved color - approved Patio Brick replacement?
 - d. Variance - 143 Courtshire - Expand deck within privacy fence -approved
 - e. Variance - 177 Courtshire - replace/add bush in garden area - approved
 - f. Fire pit - Julie will research - add to Rules & Regulations - review next meeting
 - g. Alexis Wiktorsk will resign after August 24th meeting - conflict with work schedule
8. Homeowner Concerns
 - a. Tru Green purchased One Step - pesticide application on bushes
 - b. Address hanging plants on gutters - Courtshire
 - c. RPG received 2 pg letter with Home owner concerns - RE: Bush Trim/weeding/holiday display/parking/trash/recycling
9. Executive Session
 - a. Delinquencies - \$5,526 Total 0-30 Days \$1,690 31-60 Days 0 61-90 \$1,017 >90 Days \$2,289 11 Homeowners
10. Adjournment
Meeting adjourned at 6:52 pm by Sue

Sunday, July 19, 2020