

Devonshire Homeowners Association, Inc.
BOARD OF DIRECTORS MEETING
May 13, 2020 – 6:30 pm
Conference Call

Attendees:

Julie McDonald - Realty Performance Group - Property Manager
Sue Kleeh - Devonshire HOA President
Kathleen Bailey - Devonshire HOA Secretary
Alexis Wiktorski - Devonshire HOA Treasurer

Minutes

1. Conference Call to Order - Sue called meeting to order - 6:32 pm
2. Approve Minutes - April minutes approved by Sue
3. Financial/Treasurer's Report -
 - a. Reviewed Budget Comparison - operating income \$39,113, \$4,414 less than budget, Expenses \$31,712
Sue inquired about Expense of Income Tax Payable \$707 - resulted from Audit. Quick refunds \$1,656 paid - duplicate payments by homeowners.
Reserve account/M&T Money Market - 3/1 \$16,556.50 & 3/31 \$5,000 deposited
4. Management Report -
 - a. Walk around 4/28/20 Julie provided Inspection punch list - consist of driveway, siding/trim, privacy fence , lawn repair
 - b. 72 DC light post - getting add'l quotes for repair - on hold due to CDC COVID guidelines
 - c. 88 DV Garage door trim ordered and will be installed
 - d. Basketball hoop - permanent hoop online quote provided \$822 each. Julie will research better price
5. Old Business -
 - a. Work Analysis report - provided the same as previous months - Sue emailed Bob - Crofton Work order sample.
Bob is checking with software vendor to see if they can reproduce same. Bob sent Sue an email to confirm \$52.00 rate
 - b. Finger Lakes Tree - Julie has sent 3-4 emails have not had any contact
 - c. 20 & 96 Devonshire - HO concerns about landscaping
 - d. Cannon Landscaping - warranty on Lilac bush - Julie will have One Step inspect for disease
 - e. Bridge paint contract with Mac Stringer approved last fall - confirm work date
6. New Business
 - a. Variance - 31 Courtshire - Boat in driveway 2 weeks - approved by board
 - b. Variance - 177 Courtshire - replace plants in front landscaping - approved by board
 - c. Variance - 124 Courtshire or overflow lot - Boat 10 days — approved by board
 - d. Annual Meeting - will monitor end of May - CDC Guidelines - Sue will call Penfield Park about Facility
Lourdes Lerch resigned vice president position via letter to HOA Secretary on 4/14/20.
(2) open Board positions.
 - e. One Step - Spring inspection/treatment bushes for pests - \$450 approved by Board - complaint by Homeowner
 - f. CDC Guidelines - Phase 1 - 5/15/20 install Tennis Court net ok
 - g. Driveway repair - no quotes to-date - emailed Julie 14 driveways looked at by Sue/Kathleen
8. Executive Session
 - a. Delinquencies - \$3,855 Total 0-30 Days \$1,762 60-90 Days \$1,584 >90 Days \$539 12 Homeowners
9. Adjournment
Meeting adjourned at 7:33pm by Sue