

Devonshire Homeowners Association, Inc.
BOARD OF DIRECTORS MEETING
April 8, 2020 – 5:30 pm
Conference Call

Attendees:

Julie McDonald - Realty Performance Group - Property Manager
Robert Marvin - Property Manager
Lourdes Lerch - Devonshire HOA Vice-President
Sue Kleeh - Devonshire HOA Treasurer
Kathleen Bailey - Devonshire HOA Secretary
Alexis Wiktorski - Board Member

Minutes

1. Conference Call to Order - Lourdes called meeting to order - 5:30 pm
2. Approve Minutes - March minutes were approved by Lourdes
3. Financial/Treasurer's Report -
 - a. Reviewed Budget Comparison - operating income \$46,251, \$2,674 more than budget, Expenses \$20,572
3D Ceiling Art - Julie will make correct with Journal entry - should be taken from Repairs not reserves
Reserve account/M&T Money Market - 3/1 \$16,556.50 & 3/31 \$25,000 deposited
4. Management Report -
 - a. Walk around 4/23/20 1:00pm - will proceed under CDC guidelines - look at driveways - fences
 - b. 72 DC light post - quotes for repair
 - c. 88 DV Garage door repair - quotes - Homeowner responsible - no proof of who caused damage- Julie will provide quote to HO
 - d. 143-45 CL - Sewer drain repair site - Cannon will soil & seed
 - e. Basketball hoop - permanent pole quote - after social distancing issue - need fill dirt on the north side - ask Cannon
 - f. Mulching - too early - CDC Guidelines lawn mowing/cleanup only - May target date
5. Old Business
 - a. Work Analysis report - Bob will send excel spreadsheet & work order/invoices - too much time to do every month - Sue questioned where sales tax is computed - budget shows it is included in \$50. when did the hourly rate change to \$55.00?
 - b. 17 Camberley foundation repair - Cornell quote \$350 - Interior no damage - Bob looked at it - Board approved Cornell quote
 - c. Bad Debt on Audit - no answer yet
 - d. 143 CL - backup of sewer & drain interior clean up - HO Insurance? Undecided. Send Bob email trail with info. Will make decision at that time. Bob Marvin states for the record that I wanted that to be included in the minutes. RPG is not comfortable or supporting having the homeowner submit this to their insurance company nor can we force them to do so because it appears this was caused by a common element. Board member commented that it is not up to Board or RPG to determine coverage, that it should be turned in to HO Insurance for Insurance Carrier to determine coverage.
 - e. FingerLakes Tree Work - CDC Guidelines - some trees are deemed dangerous. Need to honor contract or find someone else per Bob Marvin - Board agreed.
 - f. Annual meeting - June 10 should be earlier than 7:30pm - 1 Board seat open - Alexis has been appointed to finish term per Bylaws. Ballots can be put off to 30 days prior to meeting - communicate to HO
6. New Business
 - a. Variances - 91 CL - Window replacement 68 CL - 2 dogs - approved
 - b. Variance - 8DV - 2 cats - need to submit variance
 - c. Cannon Landscape - 1st landscape payment due 4/15 - ok to pay. Cannon Plowing - lawn repair completed - \$120 mailbox repair damage taken out of last check - Property manager will inspect before cutting check - Geoff needs to call RPG
7. Homeowner Concerns - 72 CL Burning bush replaced. Awning variance declined - HO upset
8. Executive Session
 - a. Delinquencies - 5 day notice/late fee - not during COVID-19
9. Adjournment
Meeting adjourned at 6:45pm by Lourdes