

Subject	Roundtree Homeowners Association Inc. Board Meeting Minutes	Date	8/27/19
Board Attendees	Cindy Platteter, Dale Platteter, Rob Reed		
Absent	Nancy Cook, Scott McElhearn		
Realty Performance Attendees	Michelle Stark		
Other Attendees	N/A		

Meeting time and location:

Start time: 7:08 PM End time: 8:06 PM Location: Wegmans Cafe
 Next meeting: September 24, 2019

Minutes of Previous Meeting:

- Awaiting draft of July meeting minutes for review

Treasurer's Report/Manager's Report:

- Year to date the General Operating Fund is approximately \$4,500 under budget. Private Drive Operating Fund is approximately \$2,100 over budget.
- There were 2 work orders: 1. Clean out catch basin near 23 SBW, 2. Repair mailbox post that services 124 BOT

Pool Report:

- The new pool cover was delivered and will be installed by Precision Pool along with the closing of the pool that is scheduled for September 19.
- Will need new plugs for closing, old ones were worn out.
- Future needs for the pool include replacing the sand in filters, should be done every 7-10 years.
- Interior cabana repairs are on hold until next fiscal year.

Private Drive Report:

- Private Drives F & J were seal coated by Manel Sealers on August 26
- Review of Private Drives shows I is next in need for resurfacing, hopefully to be completed in 2020. Prior to that, will clean the loose stone and patch areas as needed in 2019. Michelle to send a letter to homeowners on I with the plan.

Old Business:

- None

New Business:

- Draft Budget – Michelle presented a draft budget with the assessment increases of \$6 for the General Fund and \$4 for the Private Drive Fund. Once all snow bids have been received and a decision made, the budget will go to a second draft.