

# Devonshire Annual Meeting

August 12 2019 7:00PM

Penfield Community Center

Senior Lounge

Penfield NY

## **Attendees:**

Michelle Stark - RPG Property Manager

Lourdes Lerch - HOA Board VP

Susan Kleeh - HOA Board Treasurer

Kathleen Bailey - HOA Board Secretary

39 Devonshire HOA members

Call to order 7:03PM

No quorum reached - no official business - no votes

Agenda will be followed by Homeowner open forum

Introduction

Michelle/RPG, Devonshire HOA Board Lourdes, Susan, Kathleen

New Homeowners in attendance - none

Lost Community member - California car accident

2018 Annual Meeting minutes - none available to approve

One Candidate for Devonshire HOA Board - no quorum - no vote

Board will discuss appointment

Susan Kleeh asked if there was anyone at the meeting interested in joining Board - no response

## Devonshire HOA Board Talking Points

### **Change**

- Property Manager - Realty Performance Group 12/1/18
- Bank Account M&T Money market account
- Insurance - Travelers Insurance - 6MM Building coverage - same premium
- Resignations in October/January

### **Communication**

- Newsletters
- Meet & Greet - Sept 2018, Town Hall meetings 10/18 & 4/19
- Devonshire Facebook page - announcements
- Email - [3streetsunited.com](mailto:3streetsunited.com)
- Refrigerator magnet - Realty Performance Group contact info
- Postcards - meetings - info
- Walk property

### **Completed to date**

- Repair side of new driveways 2018 - fill dirt,

- Gutter cleaning - December 2018,
- Snowplow contract - Cannon,
- Lawn maintenance contract - Cannon,
- Tree Treatment contract - Bartlett Tree Service,
- Lawn/Bush fertilization contract - One Step,
- Tree Work/stump removal - LePore,
- New front stoop repair - Domicello - Town of Penfield code enforcement.

### **Projects/Contracts pending**

- Driveways repair/resurface - 31 driveways - SP of NY - Week of 9/2/19- Michelle will send notices out prior
- Tennis Court resurface - SP of NY - Week of 9/2/19
- Basketball resurface - SP of NY - Week of 9/2/19
- Driveway Sealing - approx 100 driveways - Mannell Sept 9-10
- Painting - Devonshire fronts doors/garage door/kickplates/sidelight - Mac Stringer (project proposed in 2017) - start mid September
- Tree Assessment done by Fingerlakes Trees - review for fall work
- Privacy Fences - Mac Stringer quote 88K - waiting for additional bids - Diane Winter/past president will check to see if she had quotes. Discussed fences HO painted same as deck.
- Mailbox discussion - possible survey to go out to see interest

### **Financials**

Budget report/HOA Budget Breakdown passed out - Michelle went over line items  
 Fiscal year 12/1 - 11/30  
 Budget - year end projection  
 Reserve Projects

### **Homeowner Concern Discussion**

1. 128 CL – landscape is messed up from the tree being removed, another tree in the area should be removed too
2. Overflow parking area has cracks with grass growing up through them
3. Weeding in the area of 140-148 CL has not been done
4. Landscape – the usual complaints but also a comment saying the best job in 5 years - Show of hands - majority of members approved
5. Row homes – hand mow and bag for future mowing?
6. Back of 160-180ish CL – clear the area further back, treat poison ivy and sumac
7. Shrubs along row homes too big and safety concern
8. Trees front of 150ish CL – 2 very dead “sticks” trees that were removed, will they be replaced
9. Courtshire doors and kick plates for 2020?
10. In R&R – trim color to match storm door (cream New Wickham Drive to CL circle garage doors), rentals 10% hold and insurance deductible payment responsibility
11. Can monthly emails be sent to community with schedules/updates
12. Homeowner Delinquency down to \$8,600 as of August 2019
13. Budget (12/1/19-11/30/20) Board will review - goes out to Homeowners 30 days prior to 12/1
14. Member asked why contracts so late - Board went through thorough bid process - contractors do work in order received

Meeting adjourned 8:55PM