

Devonshire Homeowners Association, Inc.
BOARD OF DIRECTORS MEETING

May 13, 2019 – 6:30 pm
SVN Realty Performance - 400 Linden Oaks

Attendees:

Michelle Stark - Realty Performance Group - Property Manager
Lourdes Lerch - Devonshire HOA Vice-President
Sue Kleeh - Devonshire HOA Treasurer
Kathleen Bailey - Devonshire HOA Secretary

Minutes

1. Call to Order - Lourdes called meeting to order - 6:36 pm
2. Approve April Minutes - Lourdes approved, Sue seconded
3. Financial/Treasurer's Report -
 - a. Michelle sent board final audit for review - homeowners can request copy
 - b. Reviewed Balance Sheet/Budget comparison - close to Budget - line items have adjustments will eventually balance as we go through the year. Used Budget numbers from 2018
Cannon Landscape received 1st payment for landscape/last payment for snowplowing.
4. Maintenance Report
 - a. Sue inquired about matching up work orders to payroll - Michelle will do a spreadsheet showing costs associates with work orders- RPG employees submit a daily log - other than that - no other questions on work orders. Still catching up on old work orders - no complaints from Homeowners.
5. Old Business
 - a. Concrete Steps - Domicello completed repair- Town of Penfield was out on Wed. May 8 - no report yet. 37 Devonshire inquired about wooden railing that was taken down last year when done first time. The Board was not aware of any railings. Michelle will check in to.
 - b. Fireblight treatment - Bartlett trees - treatment completed last week.
 - c. Devonshire Front door, kick plate, sidelight, garage door - Mac Stringer \$12,474 Accent paint prior year quote. Michelle looking for 3rd quote. Door colors chosen are, Lei Flower, Green Onyx, Red Bay. Front door painting will be done by appointment only. Michelle will send email to all Devonshire Circle Homeowners with Front door color choices. Homeowner can choose to paint front door with color of their choice by submitting variance. Lourdes & Kathleen have painted their front door with a different color.
6. New Business
 - a. Variances - 58 Devonshire-deck, 124 Courtshire-boat in driveway, 54 Devonshire-replace deck, 43 Camberley - storage pod for moving. RPG will contact new owner
 - b. Rules & Regulations review -The Board has agreed to add the following info, Sale/Rentals of units - discussed signs allowed in window only as in Declarations A-19 para. (i), Variances and Insurance info. Michelle will incorporate into existing rules & regulations. Discussed Suburban disposal - Homeowner calls direct for large items. Refrigerator charge is \$20 - HOA pays?
Discussed number of pets - only 1 allowed but many Homeowners have more than 1 - will leave as is as Declarations rule - A-18 para. (h)
 - c. Spring Walk around notes - See Michelle's handout - pg 2 Discussed majority of driveways not sealed in awhile. Need to get on a rotation - easier to budget. Have bid for 121 Driveways sealed \$10,580, cracks sealed \$1,300. Manell gave Michelle the Devonshire driveway spreadsheet which helps. Camberley private road was done within the last 5 years according to 19 Camberley.
 - d. Tennis Court/Basket Ball Court - going out to Bid. Will make decision at June meeting.

- e. Tree work behind 22 & 58 Devonshire removal - one is ready to fall over. Michelle has tree work scheduled for Concord Square - will have them look at Devonshire for quote.
- f. Bench by creek was broken - it was removed and will not be replaced per board.
- g. To do list - Michelle will complete in the next few weeks.

7. Homeowner Concerns -

- 70 Courtshire - bush in front of electric meter,
 - 75 Devonshire called in some disposed of kitty litter in sewer drain,
 - 88 Courtshire - stump removed last year needs soil & seed.
 - 154 Courtshire - replace tree that died 2 years ago
 - 100 Devonshire - new tree seems to be flourishing but needs dead growth removed - will ask Cannon Landscape to trim
 - 27 Courtshire - ok to trim tree not take down - see Cannon Bid
- Talk to Geoff @ Cannon Landscape what bushes he recommends for certain purposes.

8. Executive Session

- a. Delinquencies- reviewed - some have been paid in full, others catching up, 3 on payment plans
Certified letters going to others that have not responded - warning to be submitted to attorney.
- b. Violations - reviewed

9. Adjournment called by Lourdes at 7:53 pm

Next Meeting Monday, June 10th 6:30 @ SVN Realty 400 Linden Oaks.