



Roundtree Homeowners Association, Inc.
Established 1973
Fairport, NY

Subject	Roundtree Homeowners Association Inc. Board Meeting Minutes	Date	10/16/17
Board Attendees	Scott McElhearn, Cindy Platteter, Dick Martin		
Absent	Nancy Cook, Jeff Levy		
Realty Performance Attendees	Michelle Stark		
Other Attendees	N/A		

Meeting time and location:

Start time: 6:58 PM End time: 7:25 PM

Location: Fairport High School

Next meeting: November 17, 2017

Treasurer's Report/Manager's Report:

- Year to date the General Operating Fund is approximately \$5,000 over budget. All final invoices for pool utilities and services have been paid out. Lifeguard payroll was under budget for the year. Private Drive Operating Fund is approximately \$700 over budget but is projected to be under budget at year end once the audit is completed.
- There are still about 6 accounts that have no updated their online bill pay, we have tried to call those accounts but do not have phone numbers for all accounts or numbers are no longer in service. RPG has sent out numerous letters to attempt to collect past due assessments.
- Financials were approved as presented. Scott motioned, Cindy seconded, all approved.
- No new work orders.

Pool Report:

- Nothing new to report.

Private Drive Report:

- Nothing new to report.

New Business:

- The draft budget was presented. The CPI for July 2017 was .1, therefore it was determined not to increase the assessment fees. Budget was approved as presented with the understanding that income and reserve expenditures will be adjusted if a special assessment is approved by the community.
- There will be a special meeting of the association on Friday, November 17, 2017 starting at 7pm at Fairport High School, room 512. The purpose of the meeting will be to discuss future capital improvements for the community.