



Roundtree Homeowners Association, Inc.
Established 1973
Fairport, NY

Subject	Roundtree Homeowners Association Inc. Board Meeting Minutes	Date	3/12/18
Board Attendees	Scott McElhearn, Cindy Platteter, Dick Martin, Nancy Cook		
Absent	Jeff Levy		
Realty Performance Attendees	Michelle Stark		
Other Attendees	N/A		

Meeting time and location:

Start time: 7:07 PM End time: 8:05 PM

Location: Fairport HS – room 510

Next meeting: April 16, 2018

Minutes of Previous Meeting:

- Approved minutes of February 19, 2018 – with corrections to remove Jeff from attendance and typos (item 2 – “the” not “th4”; item 4 – “emailing” not “mailing”; correction to April meeting date April 16 not 6) – Scott motion, Cindy seconded, all in favor

Treasurer’s Report/Manager’s Report:

- Audit has been approved and signed off, awaiting final copies for distribution.
- Year to date the General Operating Fund is approximately \$3,155 over budget. Private Drive Operating Fund is approximately \$290 over budget.
- RPG staff continues to try and collect past due assessments, 1 account will be given a last chance to pay past due legal fees before proceeding with further legal action.
- Financials were approved as presented. Scott motioned, Cindy seconded, all approved.
- No new work orders.

Pool Report:

- An email will be sent out to 2017 lifeguards to see who is interested in returning for 2018.

Private Drive Report:

- Plowing and salting continues to be needed late into the season.
- The ground never got a solid freeze so there appears to be more damage than in the past.

Old Business:

- Special Assessment Update – we have not met the quorum for ballots/proxies for the special assessment. Board members will go door to door to try and collect more ballots to reach a quorum.

New Business:

- Annual Meeting notice to be mailed out on March 24.
- A newsletter will be sent out ASAP to update the community on the Special Assessment and financial needs of the community.