



Roundtree Homeowners Association, Inc.
Established 1973
Fairport, NY

Subject	Roundtree Homeowners Association Inc. Board Meeting Minutes	Date	1/15/18
Board Attendees	Scott McElhearn, Cindy Platteter, Dick Martin, Nancy Cook, Jeff Levy		
Absent			
Realty Performance Attendees	Michelle Stark		
Other Attendees	N/A		

Meeting time and location:

Start time: 7:03 PM End time: 7:40 PM

Location: Wegmans Cafe

Next meeting: February 19, 2018

Treasurer's Report/Manager's Report:

- A draft Audit for year end November 2017 should be available later this month.
- Year to date the General Operating Fund is approximately \$2,400 over budget. Mainly due to legal and professional fees. Private Drive Operating Fund is approximately \$1,080 under budget.
- RPG staff continues to try and collect past due assessments, 1 account will be sent over to the attorney after many failed attempts to collect.
- Financials were approved as presented. Scott motioned, Cindy seconded, all approved.
- No new work orders.

Pool Report:

- Nothing new to report.

Private Drive Report:

- Nothing new to report.

New Business:

- Special Assessment Update – we have not met the quorum for ballots/proxies for the special assessment. Board members will go door to door to try and collect more ballots to reach a quorum.